

Minutes – RABA Board Meeting – June 29, 2021, via Zoom

Present: Ken Knight, Jerry Manioci, Barbara McIver, Jim Patton, Jane Romal, Bettyann Schmitz, Jim Sutter, and Roger Woodin. **Absent:** David LaTart.

President Jim Patton called the meeting to order at 4:16 p.m.

The minutes were approved as submitted.

RABA Finances:

1. The Treasurer's report (attached) was approved unanimously.
2. Jim P review the expenses associated with Duplimating (attached). The following schedule of charges for duplimating was approved:
 - a. Use of Duplimator: \$1 per set of Boards
 - b. Labor for Duplimating: \$4 per set of Board
 - c. Printed Hand Records: 4 cents per sheet

Items from Jim Patton:

- 1) F2F bridge openings: Doug/TBK on Tu/W/F starting July 9, Mary Lou on F starting July 16, Temple Sinai not open, Bruce is not ready to open.
- 2) VC Games are continuing but 1.25X MP as of July 1.
- 3) RABA purchased a Brothers HL-L6200Dw printer for creating hand records.
- 4) The copier has been returned to the lease company. There was a \$500 restocking and transportation fee for ending the current lease agreement.
- 5) The Moose Club has been booked for all 2022 Sectional Tournaments.
- 6) Nominations are being sought for the RABA Board Sept. election. We need to finalize the ballot by mid-August. We are electing three people to the Board. Since Barbara McIver and Jane Romal are not continuing, two board members will be new. A key need is a treasurer. That person must be familiar with constructing a Profit and Loss Statement, using Excel, and balancing a checkbook. Board members should contact players who are strong candidates directly to urge them to run. Send names to the nominating committee (Romal, Sutter, LaTart).
- 7) The next RABA sectional is scheduled October 2-3, 2021 at the Webster Recreation Center. The rental cost will be \$450 per day. Consequently, it was agreed previously that the entry fee per session will be \$12. ACBL guidelines need be followed with respect to Covid-19 restrictions. As a result:
 - a. We will not serve a lunch on Sunday. Roger suggested we look into extending the lunch break by 15 minutes on Sunday. This would require us to start earlier or end later. Jim Sutter will talk with the Webster Recreation Center about extending the finish time.
 - b. Player cannot pour their own coffee per ACBL guidelines. Jim Sutter will see if the WRC sells coffee by the cup.
 - c. Donuts and Bagels would have to be individually wrapped per ACBL guidelines. If that remains the case, we will not serve them this year.
 - d. The ACBL requirements continue to evolve. Once we know more, can make final decisions about further covid precautions.
 - e. Jim Sutter recommended we update the flyer with information on food, coffee, and covid precautions.
- 8) Volunteer of the Year: Jane moved and Ken seconded by that the award will not be given this year. The motion passed unanimously.

The next meeting will be sometime in July. This meeting was adjourned at 5:09 p.m.

Respectively submitted,
Jane B. Romal, Secretary

ROCHESTER AREA BRIDGE ASSOCIATION
Treasurer Report for period 2/1/21-4/30/21

INCOME:	None	TOTAL	\$0.00
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EXPENSES:	Get-well gift for Duncan		\$27.53
	Constant Contact annual charge		\$336.48
		TOTAL	\$364.01

Bank balance as of 4/30/21		\$8,554.79
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Cash Balance as of 1/31/21		\$8,554.79
	Less reserve for major expenses	(\$1,750.00)
	Less reserve for Intro to Bridge fund	(\$838.00)
Working cash balance		<u>\$5,966.79</u>

WC Balance last report		\$6,330.80
	Changes major expense	\$0.00
	plus income	\$6,330.80
	less expenses	\$5,966.79

Cost for Duplimating

Toner Cartridge		
Price	\$	135.00
Tax	\$	10.80
Total	\$	145.80
Pages		12,000
Cost/Page	\$	0.012

Drum		
Price	\$	125.00
Tax	\$	10.00
Total	\$	135.00
Pages		36,000
Cost/Page	\$	0.004

Paper		
Price/Ream	\$	3.75
Cost/Sheet	\$	0.008

Printer Depreciation		
Pages/Year		36000
Hand Record/3 Year		54000
Printer Cost	\$	236.52
Printer Cost/HR	\$	0.004

Costs/Hand Record		
Toner - 2 Pages	\$	0.024
Drum - 2 Pages	\$	0.008
Paper - 1 Sheet	\$	0.008
Printer Depreciation	\$	0.004
Total	\$	0.044

Duplimator Depreciation		
Duplimator Cost	\$	4,547
Sets of Boards/year		500
Duplimator life (est)		9
Cost/Set of Boards	\$	1.01

Schedule of Duplimating Charges		
Use of Duplimator	\$1.00	per set
Doug Labor	\$4.00	per set
Hand Record	\$0.04	per HR